



# Mansfield District Council



## Council Agenda

**Date:** Tuesday, 23 May 2023      **Time:** 6.00 pm      **Place:** Council Chamber - Civic

**Contact:** mpemberton@mansfield.gov.uk      **Tel:** 01623 463301      **Email:** mpemberton@mansfield.gov.uk

**Membership:** Elected Mayor Andy Abrahams (Elected Mayor), Councillor Michael Abbs, Councillor Sinead Anderson, Councillor Barry Answer, Councillor Mick Barton, Councillor Jane Beachus, Councillor Alan Bell, Councillor Ben Brown, Councillor Andrew Burgin, Councillor Anne Callaghan, Councillor Andre Camilleri, Councillor Terry Clay, Councillor John Coxhead, Councillor Jacob Denness, Councillor Caroline Ann Ellis, Councillor Stephen Garner, Councillor Charles Hammerlsey, Councillor Sharron Hartshorn, Councillor Lynn Henshaw, Councillor Paul Henshaw, Councillor David Hughes, Councillor Charlotte Inkle, Councillor Angie Jackson, Councillor Liz Langrick, Councillor Diana Mckenzie, Councillor John Metcalfe, Councillor Nigel Moxon, Councillor Stephen North, Councillor Stuart Richardson, Councillor June Stendall, Councillor Jack Stephenson, Councillor Sue Swinscoe, Councillor Rich Tempest-Mitchell, Councillor Sidney Walker, Councillor Andy Wetton, Councillor Craig Whitby and Councillor Martin Wright

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|---|--|------|
| 1 | Apologies for Absence  | F_PR |
| 2 | Declarations of Interest   | F_PR |
| 3 | Minutes of the last Annual Meeting   | F_PR |
| 4 | Appointment of Chair of the Council for 2023/24                                    | F_PR |
| 5 | Appointment of Vice-Chair of the Council for 2023/24                               | F_PR |
| 6 | Receipt of any Announcements by from the Elected Mayor or the Head of Paid Service | F_PR |
| 7 | Appointment of the Executive for 2023/24 and Executive Appointments for 2023/24    | F_PR |
| 8 | Scheme of Delegation for 2023/24   | F_PR |

<b>9</b>	<b>Membership and Appointment of Committees for 2023/24</b>	F_PR
<b>10</b>	<b>Appointments to Outside Bodies</b>	F_PR
<b>11</b>	<b>Dates of Meetings 2023/24</b>	F_PR

Published: Monday, 15 May 2023

## Mansfield District Council Council Minutes

**Date:** Tuesday 17 May 2022    **Time:** 6:00 PM    **Place:** Council Chamber

**Present:** Executive Mayor Andy Abrahams, Councillor Sinead Anderson, Councillor Barry Answer, Councillor Debra Barlow, Councillor Mick Barton, Councillor Ben Birchall, Councillor Marion Bradshaw, Councillor Andrew Burgin, Councillor Terry Clay, Councillor John Coxhead, Councillor Bill Drewett, Councillor Robert Elliman, Councillor Amanda Fisher, Councillor Mark Fretwell, Councillor Stephen N. Garner, Councillor Teresa Hanstock, Councillor Vaughan Hopewell, Councillor Brian Lohan, Councillor Ann Norman, Councillor Daniel Redfern, Councillor Stuart Richardson, Councillor Dave Saunders, Councillor Philip Shields, Councillor Andy Sissons, Councillor John Smart, Councillor David M Smith, Councillor June Stendall, Councillor Roger Sutcliffe, Councillor Sue Swinscoe, Councillor Andrew Tristram, Councillor Sidney Walker, Councillor Stuart Wallace, Councillor Andy Wetton, Councillor Craig Whitby, Councillor Martin Wright

**In Attendance:** M. Amos, S. Hall and M. Pemberton

### **APOLOGIES FOR ABSENCE**

Councillors Bodle and Ward

### **22/24        DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **22/25        APPOINTMENT OF CHAIR OF COUNCIL FOR 2022/23**

It was proposed by Councillor Barton and seconded by Councillor Wright, that Councillor Saunders be nominated as Chair of the Council for 2022/23.

It was proposed by Councillor Bradshaw and seconded by Councillor Sissons that Councillor Swinscoe also be nominated for the position.

Ten members voted in favour for recorded votes to be taken for all appointment of Chairs.

On the nominations being put to the vote, the following votes were recorded

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For Councillor Saunders - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Hanstock, Hopewell, Redfern, Saunders, Shields, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright.

For Councillor Swinscoe - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fisher, Fretwell, Garner, Lohan, Norman, Richardson, Sissons, Smart, Swinscoe, Wetton and Whitby.

Following the recorded vote, the Chair confirmed that Councillor Saunders had received 18 votes and Councillor Swinscoe had received 17 votes, therefore Councillor Saunders had been appointed as the Chair of the Council for 2022/23.

RESOLVED - That Councillor Saunders be appointed as Chair of the Council for 2022/23.

**22/26**

**APPOINTMENT OF VICE CHAIR OF COUNCIL FOR 2022/23**

It was proposed by Councillor Barton and seconded by Councillor Wright, that Councillor Hanstock be nominated as Vice-Chair of the Council for 2022/23.

It was proposed by Councillor Swinscoe and seconded by the Elected Mayor, that Councillor Clay also be nominated to the position.

On the nominations being put to the vote, the following votes were recorded -

For Councillor Clay - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fretwell, Lohan, Norman, Richardson, Smart, Swinscoe, Wetton and Whitby.

For Councillor Hanstock - Councillors Anderson, Answer, Barton, Birchall, Drrewett, Elliman, Fisher, Garner, Hanstock, Hopewell, Redfern, Saunders, Shields, Sissons, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright.

Following the recorded vote, the Chair confirmed that Councillor Clay had received 14 votes and Councillor Hanstock 21 votes and therefore Councillor Hanstock had been elected as Vice-Chair of the Council for 2022/23.

RESOLVED - That Councillor Hanstock be appointed as Vice-Chair of the Council for 2022/23

**22/27**

**RECEIVE ANY ANNOUNCEMENTS FROM THE EXECUTIVE MAYOR OR HEAD OF PAID SERVICE**

The Co-Chief Executive announced the receipt of correspondence from Department of Levelling Up, Housing and Communities, relating to the £1.425m Disabled Facilities Grant awarded to the Council.

In addition, Council was advised of correspondence from the Shared Prosperity Fund which stated that the Council would receive £2.9m over three years, which would commence this financial year.

RESOLVED - That the correspondence be noted.

**22/28 APPOINTMENT OF THE EXECUTIVE FOR 2022/23 AND EXECUTIVE APPOINTMENTS FOR 2022/23**

The Elected Mayor advised Council of his appointments to the Executive for 2022/23, together with details of those appointments to outside bodies which undertook duties of an executive nature.

RESOLVED - That the report be noted.

**22/29 SCHEME OF DELEGATION FOR 2022/23**

The Elected Mayor informed Council of the Scheme of Delegation for 2022/23, in relation to the established posts for the Executive and for Officers as set out in the Council's Constitution. In addition, it was reported that the Portfolio Holders within the scope of their Portfolios and subject to the Policy Framework and available budgetary provision would be fully responsible for and authorised to take decisions in respect of the services and functions allocated to them.

RESOLVED - That the report be noted.

**22/30 MEMBERSHIP OF COMMITTEES AND APPOINTMENT OF CHAIRS FOR 2022/23**

The Co-Chief Executive Officer submitted a report which sought approval of the composition of Committees for the 2022/23 municipal year. Council was advised that following discussions with the Group Leaders and Independent Councillors, the vacancy on the Governance and Standards Committee would be filled by the Conservative Group and the vacancy on the Overview and Scrutiny Committee (Corporate Resources) would be filled by the Labour Group. Councillor Barton proposed and the Elected Mayor seconded that the political balance of the Council and that the composition of committees in accordance with Appendix 1, as amended be approved. On the motion being put to the vote, the Chair announced that the motion had been approved unanimously.

It was proposed by Councillor Anderson and seconded by Councillor Barton, that Councillor Elliman be nominated for the position of Chair of the Governance and Standards Committee. It was also proposed by Councillor Whitby and seconded by Councillor Coxhead, that Councillor Fretwell be nominated to the position.

Councillor Elliman - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Garner, Hanstock, Hopewell, Saunders, Shields, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright

Councillor Fretwell - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fisher, Fretwell, Lohan, Norman, Richardson, Sisson, Smart, Swinscoe, Wetton and Whitby

Abstention - Councillor Redfern

The Chair confirmed that Councillor Elliman had received 18 votes, Councillor Fretwell 16 votes with one abstention and therefore Councillor

Elliman had been appointed as the Chair of the Governance and Standards Committee.

It was proposed by Councillor Barton and seconded by Councillor Wright, that Councillor Walker be nominated as Chair of the Licensing Committee. In addition, it was proposed by Councillor Burgin and seconded by Councillor Clay, that Councillor Coxhead be nominated to the position.

Councillor Coxhead - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fisher, Fretwell, Garner, Lohan, Norman, Richardson, Sissons, Smart, Stendall, Swinscoe, Wetton and Whitby

Councillor Walker - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Fisher, Hanstock, Hopewell, Redfern, Saunders, Shields, Smith, Sutcliffe, Tristram, Wallace, Walker and Wright

Following the vote, the Chair confirmed that Councillor Coxhead had received 17 votes and Councillor Walker 18 votes and therefore Councillor Walker had been appointed as the Chair of the Licensing Committee.

It was proposed by Councillor Barton and seconded by Councillor Wright, that Councillor Drewett be nominated for the position of Chair of the Planning Applications Committee. In addition, it was proposed by Councillor Burgin and seconded by Councillor Clay that Councillor Wetton also be nominated for the position.

For Councillor Drewett - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Hanstock, Hopewell, Redfern, Saunders, Shields, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright

For Councillor Wetton - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fisher, Fretwell, Garner, Lohan, Norman, Richardson, Sissons, Smart, Swinscoe, Wetton and Whitby

Following the vote, the Chair confirmed that Councillor Drewett had received 18 votes and Councillor Wetton 17 votes and therefore Councillor Drewett had been appointed as the Chair of the Planning Applications Committee.

It was proposed by Councillor Barton and seconded by Councillor Wright, that Councillor Answer be nominated for the position of Chair of Overview and Scrutiny Committee (Communities and Services). It was proposed by Councillor Burgin and seconded by the Elected Mayor, that Councillor Barlow also be nominated to the position.

Votes for Councillor Answer - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Hanstock, Hopewell, Redfern, Saunders, Shields, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright

Votes for Councillor Barlow - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fisher, Fretwell, Garner, Lohan, Norman, Richardson, Sissons, Smart, Swinscoe, Wetton and Whitby

Following the vote, the Chair confirmed that Councillor Answer had received 18 votes and Councillor Barlow 17 votes and therefore Councillor Answer

had been appointed as the Chair of the Overview and Scrutiny Committee (Communities and Services).

It was proposed by Councillor Barton and seconded by Councillor Wright that Councillor Wallace be nominated to the position of Chair of the Overview and Scrutiny Committee (Place). It was also proposed by the Elected Mayor and seconded by Councillor Wetton that Councillor Barlow be nominated to the position.

Votes for Councillor Barlow - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fretwell, Lohan, Norman, Redfern, Richardson, Sissons, Smart, Swinscoe, Wetton and Whitby

Votes for Councillor Wallace - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Fisher, Garner, Hanstock, Hopewell, Saunders, Shields, Sissons, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright

Following the vote, the Chair confirmed that Councillor Barlow had received 15 votes and Councillor Wallace 20 votes and therefore Councillor Wallace had been appointed as the Chair of the Overview and Scrutiny Committee (Place).

It was proposed by Councillor Barton and seconded by Councillor Wright, that Councillor Shields be nominated for the position of Chair of Overview and Scrutiny Committee (Corporate Resources). In addition, it was proposed by the Elected Mayor and seconded by Councillor Whitby that Councillor Sissons also be nominated to the position.

Votes for Councillor Sissons - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fisher, Fretwell, Garner, Lohan, Norman, Richardson, Sissons, Smart, Swinscoe, Wetton and Whitby

Votes for Councillor Shields - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Hanstock, Hopewell, Redfern, Saunders, Shields, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright

Following the vote, the Chair confirmed that Councillor Shields had received 18 votes and Councillor Sissons 17 votes and therefore Councillor Shields had been appointed as the Chair of the Overview and Scrutiny Committee (Corporate Resources).

It was proposed by Councillor Coxhead and seconded by Councillor Whitby that Councillor Lohan be nominated for the position of Chair of the Polling Places Review Committee. In addition, it was proposed by Councillor Barton and seconded by Councillor Wright, that Councillor Wright also be nominated to the position.

Votes for Councillor Lohan - Elected Mayor, Councillors Barlow, Bradshaw, Burgin, Clay, Coxhead, Fretwell, Garner, Lohan, Norman, Richardson, Sissons, Smart, Swinscoe, Wetton and Whitby

Votes for Councillor Wright - Councillors Anderson, Answer, Barton, Birchall, Drewett, Elliman, Fisher, Hanstock, Hopewell, Redfern, Saunders, Shields, Smith, Stendall, Sutcliffe, Tristram, Wallace, Walker and Wright

Following the vote, the Chair confirmed that Councillor Lohan had received 16 votes and Councillor Wright 19 votes and therefore Councillor Wright had been appointed as the Chair of the Polling Places Review Committee.

RESOLVED -

(i) That the political balance of the Committees of the Council be as set out in paragraph 3.4 of the submitted report.

(ii) That in accordance with S17 of the Local Government and Housing Act 1989, appointments to committees shall not be in accordance with s15 and s16 of the Act but in accordance with paragraph 3.4 of the submitted report.

(iii) That the following be appointed as Committee Chairs for 2022/23 -

Governance and Standards Committee - Councillor Elliman

Licensing Committee - Councillor Walker

Planning Applications Committee - Councillor Drewett

Overview and Scrutiny Committee (Communities and Services) - Councillor Answer

Overview and Scrutiny Committee (Place) - Councillor Wallace

Overview and Scrutiny Committee (Corporate Resources) - Councillor Shields

Polling Places Review Committee - Councillor Wright

22/31

## **APPOINTMENT TO OUTSIDE BODIES**

The Co Chief Executive Officer submitted a schedule of appointments to outside bodies, where the term of office had expired.

It was proposed by the Elected Mayor and seconded by Councillor Burgin, that the following be nominated to the outside bodies as indicated -

Mansfield Educational Foundation - Councillors Lohan and Swinscoe

Cresswell, Ashfield and Mansfield Groundwork Trust - Councillor Burgin

Environmental Protection UK - Councillor Smart

Mansfield CAB - Councillor Norman

Mansfield CVS - Councillor Whitby

Mansfield Heiligenhaus Twinning - Councillors Clay and Lohan

Mansfield Woodhouse Relief in Need Charity - Councillor Norman and Whitby

Mansfield Sister Cities - Councillors Saunders and Swinscoe

National Association British Market Authorities - Councillor Lohan

Pleasley Park and Vale Conservation Area Advisory Committee Councillors Coxhead, Norman, Bradshaw and Whitby

Veteran's Champion - Councillor Smart

Mental Health Champion - Councillor Bradshaw



As there were no further nominations, the members nominates were elected unopposed.

RESOLVED - That the following appointments be made until May 2023 -

Mansfield Educational Foundation - Councillors Lohan and Swinscoe

Cresswell, Ashfield and Mansfield Groundwork Trust - Councillor Burgin

Environmental Protection UK - Councillor Smart

Mansfield CAB - Councillor Norman

Mansfield CVS - Councillor Whitby

Mansfield Heiligenhaus Twinning - Councillors Clay and Lohan

Mansfield Woodhouse Relief in Need Charity - Councillors Norman and Whitby

Mansfield Sister Cities - Councillors Saunders and Swinscoe

National Association British Market Authorities - Councillor Lohan

Pleasley Park and Vale Conservation Area Advisory Committee - Councillors Coxhead, Norman, Bradshaw and Whitby

Veteran's Champion - Councillor Smart

Mental Health Champion - Councillor Bradshaw

**22/32**

#### **DATES OF MEETINGS 2022/23**

The Co-Chief Executive submitted a proposed schedule of meetings for the municipal year 2022/23. Further to the published proposed schedule, members were requested to move the Council scheduled for 28 June 2022 to 5 July 2022 and the Overview and Scrutiny Committee (Communities and Services) from 21 June to 28 June, 2022.

It was proposed by Councillor Barton and seconded by Councillor Wright that the submitted schedule of meetings, as amended be approved.

On the motion being put to the vote, the Chair announced that the motion had been approved unanimously.

RESOLVED - That the schedule of meetings for 2022/23, as amended be approved.

**22/33**

#### **EXECUTIVE DECISION BY THE EXECUTIVE MAYOR - LEVELLING UP WHITE PAPER AND POTENTIAL DEVOLUTION DEAL FOR NOTTINGHAMSHIRE AND DERBYSHIRE**

It was proposed by the Elected Mayor and seconded by Councillor Whitby, that the report on the Levelling Up White Paper and the Potential Devolution Deal for Nottinghamshire and Derbyshire be noted.

Council was also updated on recent progress of the discussions with Derbyshire authorities and of the need for all authorities to continue to work collaboratively with each other.

On the motion being put to the vote, Council noted the report.

RESOLVED -

(i) That the opportunities presented for a potential Devolution Deal for Nottinghamshire and Derbyshire contained within the Levelling Up White paper be noted.

(ii) That the continued discussions with Nottinghamshire and Derbyshire partners in order to help bring forward a Government offer for a Devolution Deal be endorsed.

(iii) That future updates be provided including a formal report to consider the detail and implications of any deal offered, likely to be in autumn 2022.

**22/34**

**MINUTES OF THE PERSONNEL COMMITTEE - APPOINTMENT OF CHIEF EXECUTIVE OFFICER**

It was proposed by the Elected Mayor and seconded by Councillor Barton, that the recommendation from the Personnel Committee, to appoint Adam Hill to the position of Chief Executive Officer be approved.

On the motion being put to the vote, the Chair announced that the motion had been approved unanimously.

RESOLVED - That Adam Hill be appointed as the Chief Executive Officer, incorporating the duties of Head of Paid Service, Electoral Registration Officer and Returning Officer.

**22/35**

**REPORT OF CHAIR OF GOVERNANCE AND STANDARDS COMMITTEE ON THE REVIEW OF THE OVERVIEW AND SCRUTINY FUNCTION**

Councillor Fretwell updated Council on the deliberations of the Constitution Working Group, which was currently reviewing the structure and operation of the Council's Overview and Scrutiny function. Two meetings of the working group had been held, when members had been presented with alternative structures from neighbouring authorities, which were being further investigated.

RESOLVED - That the update be noted.

Published: 03/08/2022 16:31.

## Report of Executive Mayor

To

Annual Council

On

23 May, 2023

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### APPOINTMENT OF THE EXECUTIVE FOR 2023/24 AND EXECUTIVE APPOINTMENTS TO OUTSIDE BODIES

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I confirm the following appointments to the Executive.

<u>Portfolio</u>	<u>Name and Address</u>	<u>Ward</u>
Executive Mayor	Andrew Abrahams Civic Centre Chesterfield Road South Mansfield Notts NG19 7BH	N/A
Deputy Mayor and Portfolio Holder for Corporate and Finance	Councillor Craig Whitby Civic Centre Chesterfield Road South Mansfield Notts NG19 7BH	Manor
Portfolio Holder for Regeneration and Growth	Councillor Stuart Richardson Civic Centre Chesterfield Road South Mansfield Notts NG19 7BH	Penniment
Portfolio Holder for Housing	Councillor Anne Callaghan Civic Centre Chesterfield Road South Mansfield Notts NG19 7BH	Hornby

Portfolio Holder for the Environment and Leisure	Councillor Andy Burgin Civic Centre Chesterfield Road South Mansfield Notts NG19 7BH	Warsop Carrs
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Portfolio Holder for the Wellbeing, Health and Safer Communities	Councillor Angie Jackson and Councillor Caroline Ellis (job-share) Civic Centre Chesterfield Road South Mansfield Notts NG19 7BH	Kingsway Mill Lane
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The responsibilities within each of these Portfolios are set out in the Scheme of Delegation report on the agenda.

In addition to the appointment of the Executive, there are a number of annual appointments to Outside Bodies on which the Council is represented which consider Executive matters and these are reported below to Council, for Information.

Mansfield and District Crematorium Joint Committee – Deputy Mayor, Portfolio Holder for Environment and Leisure and Portfolio Holder for Regeneration and Growth

Mansfield 2020 Board – Executive Mayor – Portfolio Holder for Regeneration and Growth

Mansfield Partnership Against Crime Strategic Group – Portfolio Holder for Wellbeing, Health and Safer Communities

Mansfield Business Improvement Board – Executive Mayor

Notts Joint Waste Management Committee – Portfolio Holder for Environment and Leisure

Nottinghamshire Local Authorities Leaders Group – Executive Mayor

Strategic Management Board for Innovation Centre in Notts – Portfolio Holder for Corporate and Finance Substitute - Executive Mayor

District Councils Network – Executive Mayor

Trustees for Allotments of Labouring Poor – Executive Mayor

East Midlands Councils – Executive Mayor

Local Government Association including the General Assembly – Executive Mayor

Economic Prosperity Committee – Executive Mayor – Substitute Deputy Mayor

Health and Wellbeing Board – Portfolio Holder for Wellbeing, Health and Safer Communities

Police and Crime Panel – Executive Mayor

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**Report of Executive Mayor  
To  
Annual Council  
On  
23 May 2023**

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**SCHEME OF DELEGATION 2023/24**

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I wish to inform Council that the Scheme of Delegation for 2023/2024 is set out below.

Within the scope of their Portfolios attached to this report and the available budgetary provision and subject to the provisions of the Policy Framework each Portfolio Holder will be fully responsible for and authorised to take any decisions in respect of the functions and services allocated to them. This will include responsibility for examining and keeping under review the effectiveness and appropriateness of existing policies and the adoption of new or revised policies as appropriate.

Delegation to Officers for 2023/2024 is set out in Part 3 of the Constitution and is to be exercised by the relevant Director or other named officers. For the avoidance of doubt, it is confirmed that the Chief Executive Officer has authority to deal with all matters so delegated.

**Andrew Abrahams  
Elected Mayor  
23 May 2023**

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Portfolio Holder Housing	Portfolio Holder Environment and Leisure	Deputy Mayor and Portfolio Holder Corporate and Finance	Portfolio Holder Regeneration and Growth	Portfolio Holder Wellbeing, Health and Safer Communities*
Private sector housing	Parks recreation and Play	Equality and Diversity	Planning Policy	Environmental Health
Housing Revenue Account Business Plan	Trees woodland management, nature reserves, lakes and waterways	Risk Management	Local Plan	Public Health
Tenant Participation	Allotments	Freedom of information	Growth – Housing and Business	Health and Wellbeing
Special needs housing	Cemeteries and crematorium	Internal audit	Housing Company – Shareholder	Community Safety
Homelessness	Street cleansing	Marketing and communications	Employment and Skills	
Housing allocations	Refuse collection services	Information technology	Business support	
Council housing stock including capital programme and investment	Vehicle Fleet Management	Counter fraud	Promotion and development of the Place including Culture and Heritage	
Council housing portfolio and asset management	Town Centre	Long term financial strategy	Regeneration (including town centre regeneration)	
Disabled facilities grants	Leisure Contract	Capital and revenue budgets		
	Health and Sports Development	Council tax, NNDR, housing benefit and council tax support scheme		
		Asset Management		
		Insurance		
		Health and Safety		

#### \* Cabinet Portfolio Holder Job Share Arrangements

The Wellbeing, Health and Safer Communities Portfolio will be shared between two elected Members appointed to the role by the Executive Mayor.

#### Job share arrangements

Executive authority delegated to a Cabinet portfolio within the Council's Scheme of Delegation cannot be shared between two Members simultaneously. For clarity, and to ensure decisions are taken correctly, the job share arrangement will operate on the basis of one principal Member who can take executive decisions within the remit of their Cabinet portfolio. The principal Member will rotate every 6 months and this will be clearly documented on the Council's website. The Executive Mayor will also inform all Members at the following full Council meeting.

#### Individual Cabinet Member decisions

For Portfolio Holders operating under job share arrangements, the principal Member is the sole decision taker for that Portfolio and can take individual executive decisions within the remit of that Portfolio. The principal Member should be consulted during the production of the report and will be clearly identified in the report as the decision taker.

The non-lead Member may be consulted on decisions being taken within the remit of the Portfolio and, where consulted, this should be recorded in the report for audit purposes.

Where the principal Member is unable to take the decision, the non-lead Member may deputise in their absence and take that particular decision. In such instances they will be clearly identified as the decision taker.

#### Cabinet meetings and decisions

Both Members appointed to a Cabinet position under a job share arrangement can attend Cabinet meetings and present and speak on any given item. However, only the principal Members shall be entitled to participate on the vote on any item. It shall be stated at the beginning of every meeting, and recorded in the minutes, which Members can vote and which cannot.

The list of attendees on the minute will differentiate between voting and non-voting Cabinet Members. The latter will be presented as: In attendance (non-voting).

Where the principal Member is unable to attend a Cabinet meeting and is not present, the non-lead Member will be entitled to vote in their place and will be recorded in the minutes as a voting member for the purposes of that meeting.

#### Portfolio Holder briefings

Portfolio Holder briefings will be arranged per portfolio, not per Cabinet Member. Both Members operating under a job share arrangement shall be invited to Portfolio Holder meetings/briefings. The principal Member's attendance will be required, the non-lead Member's attendance will be optional.

#### Allowance

Each Member appointed to Cabinet under the above job share arrangement shall be entitled 50% of the Portfolio Holder allowance each.

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**Report of Chief Executive Officer  
to  
Annual Council  
on  
23 May 2023**

**COMPOSITION OF COMMITTEES 2023/24**

**1. SUMMARY**

This report sets out the proposed political balance of the Council's Committees and seeks the Council's agreement to these, along with the membership and Chairs (where appropriate) of those Committees.

**2. RECOMMENDATIONS:-**

That Council resolves that:

- (i) The political balance of the Committees of the Council be agreed as set out in Appendix 1;
- (ii) The appointment of Chairs and membership of the Council's Committees be approved as set out in Appendix 2.

**3. BACKGROUND**

- 3.1 Following the local election held on 4 May 2023 the political balance of the Council is as follows :-

Labour	25
Conservative	5
Mansfield Independent	4
Independent	2
<b>Total</b>	<b>36</b>

- 3.2 The Local Government and Housing Act 1989 ("the Act") makes it a statutory requirement that where a local authority has membership divided into political groups, unless there is a decision to the contrary as may be prescribed by regulations made by the Secretary of State and taken with no members voting against, it must ensure that the allocation of seats on Committees is in accordance with the criteria outlined in section 15(5) of the Act. These criteria are:-

- (a) that not all the seats on the body are allocated to the same political group;

(b) that the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;

(c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of a relevant authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that authority as is borne by the number of members of that group to the membership of the authority; and

(d) subject to paragraphs (a) to (c) above, that the number of the seats on the body which are allocated to each political group bears the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the authority.

3.3 Account must also be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 the Act.

3.4 In essence, legislation requires that seats on committees and sub-committees are allocated to political groups in a way that reflects the overall political balance of the Council.

3.5 For political balance, a group is required to have at least two members in order to be formally constituted as a political group. Therefore, in accordance with section 15 of the Act, unaligned independent Members do not automatically receive an allocation of seats on committees.

3.6 Under section 17(1) of the Act, the Council can decide to allocate seats to unaligned independent Members, although any such proposal would need to be approved with no Members voting against the resolution. The political group leaders have been consulted regarding the distribution of seats on committees and there is a consensus that the two unaligned independent Members should be represented on committees.

3.7 There are a total of 88 seats to be allocated for the 2023/24 municipal year. The chart at Appendix 1 shows the proposed allocation of seats. This has been done first to political groups and then the unallocated seats have been allocated to Independent Members.

3.8 Council should note that the Health and Safety Committee and the Joint Consultative Committee are not ordinary committees of the Council for the purposes of the Local Government Act 1972. However it is proposed that appointments to those Committees reflect the membership balance of the Council.

3.9 Directly Elected Mayors were introduced by the Local Government Act 2000 as amended by the Localism Act 2011. Section 9 of the Local Government Act 2000 provides:

(1) In this Part "elected mayor", in relation to a local authority, means an individual elected as mayor of the authority by the local government electors for the authority's area in accordance with the provisions made by or under this Part.

(2) An elected mayor is to be entitled to the style of “mayor”.

(3) A reference in any enactment (whenever passed or made) to—

(a) a member of a local authority, or

(b) a councillor of a local authority,

does not include a reference to an elected mayor of the authority.

(4) But subsection (3) is subject to—

(a) regulations made by the Secretary of State under this paragraph which provide that an elected mayor is to be treated as a member or councillor of a local authority for the purposes of an enactment (whenever passed or made), and

(b) any other contrary intention that appears in any enactment (whenever passed or made).

3.10 There have been no regulations affecting the status of the Elected Mayor under any of the above provisions. Therefore in calculating the proportions of seats to be allocated to a political group, the affiliation (if any) of the directly Elected Mayor should not be taken into account. However, once that calculation has been determined, any seat on a committee that is taken by the Elected Mayor, will count towards the allocation of seats to the relevant political group.

3.11 It is proposed that Council approve the political balance of the Committees of the Council as set out in Appendix 1 and approves the membership of those Committees and appointment of the Chairs of those Committees as set out in Appendix 2. Nominations to the Committees were sought and received from group leaders and Independent Members.

#### **4. OPTIONS AVAILABLE**

To agree or otherwise to appoint representatives to serve on the Committees.

#### **5. RISK ASSESSMENT OF RECOMMENDATIONS AND OPTIONS**

<b>Risk</b>	<b>Risk Assessment</b>	<b>Risk Level</b>	<b>Risk Management</b>
Reputation	If the Council's Committees are not legally constituted any subsequent decisions could be challenged by judicial review.	High	The Committees are appointed in accordance legislative requirements.

#### **6. ALIGNMENT TO COUNCIL PRIORITIES**

The proposals give effect to statutory requirements on proportionality on committees. Those committees have been created to enable elected members to participate in the democratic process and in so doing to help develop, deliver or scrutinise the Council's corporate plan and strategies.

#### **7. IMPLICATIONS**

- (a) Legal - The requirements of political balance are set out in legislation and have been addressed in the body of the report. The Council can only depart from the rules on political balance by passing a resolution with no members voting against the resolution. An abstention does not count as a vote against for these purposes.
- (b) Human Rights – no implications
- (c) Equality and Diversity – the political balance and process of selection of the Committees within the relevant legislation ensures that there is equality of representation on all Committees.
- (d) Climate change and environmental sustainability – no implications
- (e) Crime and Disorder - no implications
- (f) Budget /Resource - no implications

## **8. COMMENTS OF STATUTORY OFFICERS**

- (a) Head of Paid Service – own report
- (b) Monitoring Officer – The legal position regarding the calculation of political balance and the position of the Elected Mayor is outlined in the report.
- (c) Section 151 Officer – no comments

## **9. CONSULTATION**

Elected Mayor, Councillor Coxhead, Councillor Camilleri, Councillor Barton, Councillor Garner and Councillor Stendall

## **10. BACKGROUND PAPERS**

None

Report Author - Sara Pregon  
Designation - Head of Law and Governance  
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**Mansfield District Council – May 2023**  
**Allocation of seats on council / committees – s15 Local Government and Housing Act 1989**

Committee	Total no. of seats	Labour	Conservative	Mansfield Independents	Unaligned Independents	Vacant
Council	36	25	5	4	2	0
Total no. of seats per group	88 (100%)	61 (69.44%)	12 (13.89%)	10 (9.78)	5 (4.89%)	0
Planning	11	8	1	1	1	0
Licensing	11	8	1	1	1	0
Personnel	11	8	1	1	1	0
Governance and Standards	9	6	2	1	0	0
Overview and Scrutiny (Corporate)	9	6	2	1	0	0
Overview and Scrutiny (Communities)	9	6	1	1	1	0
Overview and Scrutiny (Place)	9	6	1	2	0	0
Appeals Panel	12	8	2	1	1	0
Polling Places Review	7	5	1	1	0	0
<b>Total</b>	<b>88</b>	<b>61</b>	<b>12</b>	<b>10</b>	<b>5</b>	<b>0</b>

Health and Safety	7	5	1	1	0	0	0
JCC	8	5	1	1	1	0	0
<b>Total</b>	<b>15</b>	<b>10</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	

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## **Proposed Composition of Committees 2023/24 and Appointment of Chairs**

### Planning Applications Committee (11)

Cllr Wetton (Chair)

Cllr Answer

Cllr Bell

Cllr Clay

Cllr Hammersley

Cllr Metcalfe

Cllr Moxon

Cllr Stephenson

Cllr Swinscoe

Cllr Tempest-Mitchell

Independent vacancy

### Licensing Committee (11)

Cllr Coxhead (Chair)

Cllr Abbs

Cllr Anderson

Cllr Burgin

Cllr L Henshaw

Cllr Inkle

Cllr North

Cllr Richardson

Cllr Swinscoe

Cllr Walker

Independent vacancy

Governance and Standards Committee (9)

Cllr Bell (Chair)

Cllr Brown

Cllr Clay

Cllr Denness

Cllr Hartshorn

Cllr L Henshaw

Cllr Hughes

Cllr Langrick

Cllr Walker

Polling Place Review Committee (7)

Cllr Abbs (Chair)

Cllr Barton

Cllr Brown

Cllr Clay

Cllr Jackson

Cllr Swinscoe

Cllr Whitby

Personnel Committee (11)

Elected Mayor A Abrahams (Chair)

Cllr Abbs

Cllr Barton

Cllr Beachus

Cllr Burgin

Cllr Callaghan

Cllr Camilleri

Cllr L. Henshaw

Cllr Inkle

Cllr Stendall

Cllr Tempset-Mitchell

Appeals Panel (12)

Cllr Anderson

Cllr Bell

Cllr Denness

Cllr Ellis

Cllr Inkle

Cllr Hartshorn

Cllr Hughes

Cllr Jackson

Cllr Tempset-Mitchell

Cllr Wright

Cllr Moxon

Independent vacancy

Overview and Scrutiny Committee – Communities and Services (9)

Cllr Beachus (Chair)

Cllr Abbs

Cllr Hartshorn

Cllr Inkle

Cllr Langrick

Cllr Swinscoe

Cllr Tempset-Mitchell

Cllr Walker

Independent vacancy

Overview and Scrutiny Committee – Place (9)

Cllr McKenzie (Chair)

Cllr Barton

Cllr Brown

Cllr Denness

Cllr Hammersley

Cllr L Henshaw

Cllr Stephenson

Cllr Wetton

Cllr Wright

Overview and Scrutiny Committee (Corporate Resources) (9)

Cllr P Henshaw (Chair)

Cllr Answer

Cllr Bell

Cllr Camilleri

Cllr Clay

Cllr Denness

Cllr McKenzie

Cllr Moxon

Cllr Swinscoe

Joint Consultative Committee (8)

Cllr Anderson

Cllr Answer

Cllr Bell

Cllr Ellis

Cllr Hartshorn

Cllr Metcalfe

Cllr Tempset-Mitchell

Independent vacancy

Health and Safety Committee (7)

Cllr Clay

Cllr Beachus

Cllr L Henshaw

Cllr Inkle

Cllr Camilleri

Cllr Richardson

Cllr Wright

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**Report of the Chief Executive Officer  
To  
ANNUAL COUNCIL  
On  
23 May, 2023**

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**APPOINTMENTS TO OUTSIDE BODIES**

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**1. SUMMARY**

To advise Council that the terms of office of many appointments to outside bodies expire at the end of May, 2023 and that replacement appointments are therefore required.

**2. RECOMMENDATION**

That appointments be made to the various outside bodies as listed in Appendix 1

**3. BACKGROUND**

Each year at the Council Annual Meeting in May, appointments are normally made to outside bodies and organisations for a period of either one or four year's dependent on the requirements of the particular body or organisation.

Members should be aware the legal nature of the outside bodies to which they are being nominated. It is important that Members establish what the powers of each body are and the responsibilities attached to the nominations. A briefing session will be held for members on the duties and responsibilities of being appointed to outside bodies.

**4. OPTIONS AVAILABLE**

To accept or reject the opportunity to nominate representatives to serve on the outside bodies/organisations listed.

**5. RISK ASSESSMENT OF RECOMMENDATIONS AND OPTIONS**

		<b>Risk Level</b>	
Delay in appointing	Council not able to participate in the activities and decisions of the outside bodies and organisations	Low	To make recommendations to Annual Council.

## **6. ALIGNMENT TO COUNCIL PRIORITIES**

Appointments to the outside bodies are in accordance with constitution and will contribute to the Council's corporate priorities.

## **7. IMPLICATIONS RELATING TO RELEVANT LEGISLATION**

- (a) Legal – The report seeks to ensure that there is council representation in place on outside bodies in accordance with Schedule 2 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, the Local Government Act 1972, the Localism Act 2011 and other Local Government Acts and Regulations that prescribed the governance arrangement for local authorities .
- (b) Human Rights – no direct implications
- (c) Equality and Diversity – no direct implications
- (d) Climate Change and Environmental Sustainability – no direct implications
- (e) Crime and Disorder - no direct implications
- (f) Budget/Resource - no direct implications

## **8. COMMENTS OF STATUTORY OFFICERS**

- (a) Head of Paid Services – own report
- (b) Monitoring Officer – No specific statutory officer comments
- (c) Section 151 Officer – no specific comments

## **9. CONSULTATION**

With Group Leaders

## **10. BACKGROUND PAPERS**

None

Report Author - Mark Pemberton  
Designation - Democratic Services Manger  
Telephone - 01623 463301  
E-mail - mpemberton@mansfield.gov.uk

Body / Trust	Total no of Council representatives	Representatives sought at Annual Council 2023	Term of Office	Nominations
Allotment Trustees for the Labouring Poor	6  1 - Executive Mayor (ex-officio)  *5 non-Council appointments  12 in total	6  1	4 years.   *Extend current appointments. Recruitment process for these positions being undertaken with a view to recommendations being made to Council on 4 July 2023.	Cllr L. Henshaw Cllr Swinscoe Cllr Metcalfe Cllr Tempest-Mitchell Cllr Clay Cllr Beachus
Brunts Charity	3	1  Cllrs Clay and Coxhead appointed until July 2025	4 years.	Cllr P. Henshaw
Mansfield Educational Foundation	2	2	1 year.	Cllr Tempest-Mitchell Cllr McKenzie
Cresswell, Ashfield and Mansfield Groundwork Trust	1	1	1 year.	Cllr Abbs
Environmental Protection UK	1	1	1 year.	Cllr Stephenson
Faith Clarkson's Exhibition Foundation	4	4	4 years.	Cllr Swinscoe Cllr Clay Cllr Callaghan Cllr Tempest - Mitchell
Mansfield Citizens Advice Bureau	1	1	1 year.	Cllr Metcalfe
Mansfield CVS Management Committee	1	1	1 year.	Cllr Whitby
Mansfield and Heilgenhaus Twinning Association	2	2	1 year.	Cllr McKenzie Cllr Whitby
Mansfield Relief in Need Charity	2	2	4 years	Cllr Stephenson Cllr Tempest-Mitchell

Mansfield Woodhouse Relief in Need Charity	2	2	1 year.	Cllr Callaghan Cllr Beachus
Mansfield Sister Cities	2	2 Chair and Vice-Chair of Council usually nominated	1 year	Chair and Vice-Chair of the Council
National Association of British Market Authorities	1	1	1 year.	Cllr Richardson
Pleasley Park and Vale Conservation Area Advisory Committee	4	4	1 year.	Cllr Bell Cllr Hartshorn Cllr Callaghan Cllr Beachus
Sherwood Forest Hospitals NHS Trust	1	1	4 years	Cllr Jackson
Queen Elizabeth School	2	2	4 years	Cllr Clay Cllr P. Henshaw
Patient and Public Engagement Cttee	1	1	3 years	Cllr McKenzie
Veterans' Champion	1	1	1 year	Cllr Tempest - Mitchell
Mental Health Champion	1	1	1 year	Cllr Inkle
Parking and Traffic Regulations Outside London Adjudication Joint Committee	1	1	1 year	Cllr Tempest - Mitchell
Berry Hill Miners Memorial Working Group	1	1	1 year	Cllr Bell

**Report of Chief Executive Officer  
To  
Annual Council  
On  
23 May 2021**

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**DATES OF MEETINGS – 2023/24**

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**1. SUMMARY**

The purpose of this report is to consider and agree a schedule of Meetings for the period May 2023 – May 2024.

**2. RECOMMENDATION**

- (i) That the schedule of Meetings as set out in the Appendix be adopted.

**3. BACKGROUND**

3.1 The attached schedule proposes dates of meetings for the period May 2023 – May 2024 and is based on a similar pattern to 2022/23.

3.2 It should be noted that in accordance with the Constitution, a meeting of the Executive has been scheduled for every cycle of meetings in order for non-executive members to have the opportunity to raise relevant issues and to ask questions of the Executive. If there is no business, the scheduled meetings of the Cabinet will be cancelled.

3.3 Whilst every attempt will be made to keep to this schedule, additional meetings may from time to time be required in order to ensure the effective conduct of Council business.

3.4 Council is reminded that any member may now act as substitute for a member who is unable to attend a Committee they have been appointed to with the exception of the following -

- a. Planning Applications where mandatory training is required to sit on the Committee,
- b. the Licensing Committee and
- c. Executive Members for the Overview and Scrutiny Committees.

Members are reminded it is their responsibility to arrange substitutes when they are unavailable to attend meetings.

#### **4. OPTIONS AVAILABLE**

To implement the dates of meetings in line with current arrangements or adopt alternative arrangements.

#### **5. RISK ASSESSMENT OF RECOMMENDATIONS AND OPTIONS**

<b>Risk</b>	<b>Risk Assessment</b>	<b>Risk Level</b>	<b>Risk Management</b>
Legislative	Council business not being conducted within statutory and constitutional deadlines.	High	In order to meet its statutory and constitutional deadlines, it is necessary to agree a timetable of meetings for the next municipal year.

#### **6. ALIGNMENT TO COUNCIL PRIORITIES**

There is no alignment to Council priorities arising from this report

#### **7. IMPLICATIONS**

(a) Legal – The draft schedule of meetings has been prepared to take account of the Local Government Act, 1972 relating to the giving of the appropriate statutory notice period for meetings and the distribution of the agendas in accordance with the Local Government Act 1972, the Localism Act 2010 and the other Local Government Acts and Regulations that prescribe the governance arrangement for local authorities.

(b) Human Rights – there are no implications in this report

(c) Equality and Diversity – there are no implications in this report

(d) Climate change and environmental sustainability – there are no implications in this report

(e) Crime and Disorder – there are no implications in this report

(f) Budget and Resource – there are no implications in this report

#### **8. COMMENTS OF STATUTORY OFFICERS**

(a) Head of Paid Service – own report

(b) Monitoring Officer – no specific statutory officer comments

(c) S.151 Officer – no specific comments

#### **9. CONSULTATION**

Corporate Leadership Team, Finance, Audit and Planning Officers

#### **10. BACKGROUND PAPERS**

None

Report Author - Mark Pemberton  
Designation - Democratic Services Manager  
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# Schedule of Committee Meeting June 2023 – May 2024

June 2023						
◀ May						July ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
<b>12</b> Planning Applications Committee 6 pm	<b>13</b> Overview & Scrutiny Committee (Place) 6 pm	<b>14</b> Health & Safety Committee 2.30 pm  Governance & Standards Committee 6 pm	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> Overview & Scrutiny Committee Communities 6 pm	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>		

July 2023						
◀ June						August ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3 Planning Applications Committee 6pm	4 Full Council 6pm	5	6	7	8	9
10 6.00pm Cabinet	11 6.00pm Overview and Scrutiny (Corporate)	12 6.00 pm Governance & Standards Committee	13 6.00 pm Licensing Committee	14	15	16
17	18 6.00 pm Overview & Scrutiny (Place)	19 2.30 pm Joint Consultative Committee	20	21	22	23
24	25 6.00 pm Overview & Scrutiny (Communities)	26	27	28	29	30
31 Planning Applications Committee 6pm						

August 2023						
◀ July						September ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
<b>28</b> Summer Bank Holiday	<b>29</b> 6.00 pm Planning Applications Committee	<b>30</b>	<b>31</b>			

September 2023						
◀ August						October ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5 6.00 pm Council	6	7	8	9	10
11 6.00pm Cabinet	12 6.00pm Overview and Scrutiny Committee (Corp Res)	13 Governance & Standards Committee 6 pm	14	15	16	17
18	19 6.00 pm Overview & Scrutiny Committee (Communities)	20	21	22	23	24
25 Planning Applications Committee 6pm	26 6.00 pm Overview & Scrutiny Committee (Place)	27	28	29	30	

October 2023						
◀ September						November ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4 2.30 pm Health and Safety Committee	5 6.00 pm Licensing Committee	6	7	8
9	10	11 2.30 pm Joint Consultative Committee	12	13	14	15
16	17 6.00 pm Overview and Scrutiny Committee (Communities)	18 6.00 pm Governance and Standards Committee 6 pm	19	20	21	22
23 6.00 pm Planning Applications Committee	24 6.00 pm Council	25	26	27	28	29
30	31					

November 2023						
◀ October						December ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		<b>1</b> Overview and Scrutiny Committee (Place) 6pm	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b> 6.00pm Cabinet	<b>7</b> 6.00 pm Overview and Scrutiny (Corporate)	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> 6.00 pm Overview and Scrutiny (Corporate)	<b>15</b> 6.00 pm Governance and Standards Committee	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b> 6.00 pm Planning Applications Committee	<b>21</b> 6.00 pm Overview and Scrutiny (Corporate) (Performance)	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> 6.00 pm Overview and Scrutiny (Corporate)	<b>29</b>	<b>30</b>			

December 2023						
◀ November						January ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5 6.00 pm Full Council	6 6.00 pm Overview and Scrutiny (Communities)	7	8	9	10
11	12 6.00 pm Overview and Scrutiny (Place	13 6.00 pm Governance and Standards	14	15	16	17
18 5.00pm Cabinet 6.00 pm Planning Applications Committee	19	20 2.30 pm Health and Safety Committee	21	22	23	24
25 Christmas Day	26 Boxing Day	27	28	29	30	31

January 2024							
◀ December							February ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun	
<b>1</b> Bank Holiday	<b>2</b>	<b>3</b> Overview & Scrutiny Committee (Corporate) 6 pm	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	
<b>15</b> Cabinet – 5 pm 6.00 pm Planning Applications Committee	<b>16</b> Overview & Scrutiny Communities 6 pm	<b>17</b> Joint Consultative Committee 2.30 pm	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	
<b>22</b>	<b>23</b> Council (Budget) 6.00 pm	<b>24</b>	<b>25</b> Licensing Committee 6 pm	<b>26</b>	<b>27</b>	<b>28</b>	
<b>29</b>	<b>30</b> Overview & Scrutiny Place 6 pm	<b>31</b>					



February 2024						
◀ January						March ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12 Planning Applications Committee 6pm	13	14	15	16	17	18
19	20 Overview & Scrutiny Committee (Corporate) 6pm	21 Governance & Standards Committee 6 pm	22	23	24	25
26	27 Overview & Scrutiny Committee (Communities) 6 pm	28	29			

March 2024						
◀ February						April ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4 Cabinet 6 p.m.	5 Council 6 pm	6	7	8	9	10
11 Planning Applications Committee 6pm	12 6.00pm Overview & Scrutiny Committee (Place)	13	14	15	16	17
18	19	20 Health & Safety Committee 2.30 pm	21	22	23	24
25	26	27 Governance & Standards 6 pm	28	29 Good Friday	30	31

April 2024						
◀ March						May ▶
Mon	Tue	Wed	Thu	Fri	Sat	Sun
<b>1</b> Easter Monday	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b> Joint Consultative Committee 2.30 pm	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b> Planning Applications Committee 6pm	<b>16</b> Overview & Scrutiny Committee (Communities) 6 pm	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b> Cabinet 6.00 p.m.	<b>23</b> Overview & Scrutiny Committee (Place) 6pm	<b>24</b>	<b>25</b> Licensing Committee 6pm	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>					

May 2024						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6 Early May Bank Holiday	7 Overview & Scrutiny Committee (Corporate) 6 pm	8	9	10	11	12
13 Planning Applications Committee 6pm	14 Annual Council 6 pm	15	16	17	18	19
20	21	22	23	24	25	26
27 Spring Bank Holiday	28	29	30	31		